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School Parent and Family Engagement Plan

Revised 08-21-18

Our Mission: Teaching All To Achieve Excellence

In support of strengthening student academic achievement, Tate Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

JOINTLY DEVELOPED

Tate Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Tate Elementary welcomes input on the school plans at any time during the school year and these plans may be viewed from our school webpage. The plan is updated at least annually. If a parent believes the plan to be unsatisfactory, comments may be submitted to the school district. The Parent Involvement Plan is developed using input of parents received at the annual Pickens County – Parent Action Committee (PC-PAC) meeting as well as any comments received following the meeting. Once input is received, the plan is updated. Parents may also participate in surveys offered during the school year to provide feedback.

ANNUAL TITLE I MEETING

Tate Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Parents will be notified of the meeting in a variety of ways including flyers, email, automated calling system, school website, school marquee sign, and social media. The meeting will be held on September 13, 2018 where information will be shared about the school's Title I designation, parents' rights to be involved, and the requirements of the Title I program. The purpose of the meeting is to provide information and to distribute copies of the Parent and Family Engagement Plan and the School-Parent Compact.

COMMUNICATIONS

Tate Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
- A monthly school newsletter will be sent home during the first week of each month. It will include school news, school activities and parent tips relating to school achievement such as homework tips, organizational skills, and study skills
- The school will maintain a website that links to classroom websites for each teacher that will have information on homework assignments, classroom calendar, and other pertinent information. Parents will also be able to communicate with school staff using email
- Teachers will send home a folder containing student papers and work samples. Parents are asked to review the work and return the folder
- The school will send home to parents a report card every 18 weeks and progress reports every 4 ½ weeks with information regarding their child's academic progress
- The school will communicate with parents via flyers, email, automated calling system, school website, school marquee sign, and social media to announce programs, meetings, and other activities.
- The school and district Parent and Family Engagement Plans along with the School-Parent Compact will be sent home in a packet with students. Parents are asked to sign a and return the signature page to the school. These documents will also be posted to the school's webpage.

SCHOOL-PARENT COMPACT

Tate Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

The School-Parent Compact is jointly developed with input from parents during the PC-PAC meeting as well as through comments received following the meeting. Input is gathered from teachers and students through meetings with each group. Ideas are also gathered from the parent involvement survey provided to parents each spring.

RESERVATION OF FUNDS

If applicable, Tate Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Tate Elementary School welcomes the input of parents on the spending of the 1 percent funds for Title I, Part A. Input is gathered from parents at the PC-PAC meeting and with additional comments allowed following the meeting. Ideas are also gathered from the parent involvement survey provided to parents each spring.

COORDINATION OF SERVICES

Tate Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

- Tate Elementary School will work in conjunction with the district level Title I staff to collaborate with the Head start Program, local daycares, and other organizations within the community. Upcoming Kindergarten students are invited to attend a "Kindergarten Transition Night" where they are able to come in and tour the school, while also receiving information to help get the students ready for kindergarten.
- The school will also collaborate with Jasper Middle School in holding transition activities for fourth grade students.
- A parent resource center will be available with materials for parents to check-out and use at home to help students and a computer will be available in the parent resource center so parents can access their child's grades

BUILDING CAPACITY OF PARENTS

Tate Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Parents will be provided individual student academic assessment results and an interpretation of those results
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - Parents will be provided a username and password to access their child's grades and attendance; this information will be updated in a timely manner
 - How to work with educators to improve the achievement of their child
 - Teachers and school personnel will conduct parent conferences during grade level planning, afterschool, or in the evening to meet the needs of parents
 - Parent Education Workshops
 - Science / Social Studies Curriculum Night
 - Math Curriculum Night
 - Reading / Writing Curriculum Night

BUILDING CAPACITY OF SCHOOL STAFF

Tate Elementary School will provide training to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, respond to parent requests for parent and family engagement activities, provide information in a format and language parents can understand when practicable, and build ties between parents and the school by:

- The school will provide staff trainings a minimum of 4 times per year on topics that will assist teachers in working with parents. Some examples are:
 - How to provide a Welcoming School Environment
 - How to conduct parent-teacher conferences using the Compact
 - How to understand the Family and Parent Engagement Plan and its purpose
 - How to engage stakeholders in providing input

PARENT REQUESTS

Other requests made by parents will be considered for parent and family engagement programming and activities.

VOLUNTEERING AND OTHER OPPORTUNITIES FOR INVOLVEMENT IN OUR SCHOOL

Tate Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- The school will provide opportunities for parents and community members to support the learning environment through programs such as our volunteering/mentoring program and our School Advisory Council
- Special Parent Luncheons
- Book Fair Helpers
- Grandparent's Day Luncheon
- Olympic/Field Day Volunteers
- Parent-Teacher Organization
- White Christmas Program
- Fall Festival
- Family Movie Night
- Parents as Tutors
- Parents as Teacher Assistants

IMPLEMENTATION OF REQUIREMENTS

Tate Elementary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA